

Required Documentation

- Completed vehicle information form (PDF)
- The total loss evaluation report and settlement breakdown which should indicate any taxes, fees, and deductible applied
- Any information regarding the cancellation of optional insurance, extended warranties and/or service contracts
- The outstanding balance on your account (payoff quote) as of the date of loss from your finance company

A copy of the following

- Your primary insurance carrier's declarations page that covers the period in which the loss occurred
- The settlement check or proof of payment from your primary insurance carrier or third party liability carrier
- The police report
- The front and back of your GAP addendum
- Your finance agreement
- Your vehicle purchase agreement or buyer's order
- A copy of your payment history from your finance company